

# BOARD OF TRUSTEES MEETING - PUBLIC

Monday, Dec. 9, 2019, 7:02 pm

- I. The meeting was called to order by Tony Brown. Board members present were Tony Brown, Synthia DeBarthe, Jon Tandy, Judi Faunce (visitor), Joseph Alaniz, Robert Gillam, Brad Hampton and the School Administrator, Dan Schoenemann.
- II. **Opening Prayer** was offered by Robert Gillam. The minutes from the Nov 11, 2019 meeting were read and approved. **Board Devotions** "The Gift of Faith" were given by Joseph Alaniz.
- III. **PUBLIC INQUIRY AND COMMENT:** None at this time
- IV. **REPORTS OF OFFICERS, STANDING COMMITTEES & SPECIAL COMMITTEES:**
  - A. **Financial Report:** 1) The month of November saw a loss of \$13,996.56. Contributions for the month were \$11,110.89. YTD contributions remain under budget (\$33,000) and are behind last year (\$37,000). Contributions are running 25% under budget and 27% behind last year. (It should be noted that we are still waiting on several congregational donations). We were expecting a contribution of \$17,500 in November; instead it will arrive this month. We have not received the expected results from our mailings for student assistance contributions. Building/Facility expenses were high as well, since we paid the HVAC bill of \$5,308. Also, in December 2019 we will be paying the quarterly insurance bill. However our tuition and fees are running \$11,000 over budget and all incomes except contributions are running ahead of budget. Utilities expenses continue to run under budget. The checking balance at the end of November was \$112,638.34.
  - B. **Building Maintenance:**
    - 1) The air conditioner on the 3<sup>rd</sup> floor was repaired.
    - 2) The roof caps are now being completed.
    - 3) Several rows of pews in the sanctuary are being removed.
    - 4) The Livingston Library has been moved to the CRE building.
  - C. **Administration:**
    - 1) Student enrollment is 203.
    - 2) Second semester enrollment begins this month.
    - 3) The need for an Alumni Association is being discussed now as CPRS has now graduated over 500 students.
    - 4) The necessary Gradelink changes are now in place and grades are up with our A+ students giving tutoring assistance.
  - D. **Building & Finance:**
    - 1) Phase 1 in the Sanctuary renovations is progressing well.
    - 2) Marketing plans for Phase 2 are now under discussion.
  - E. **Personnel & Curriculum:**

Continuing to address the spiritual needs of our school.
  - F. **Policy & Uniform:**

See New Business.
  - G. **Marketing:**

Pictures of Phase 1 renovations of the sanctuary will be included in the Phase 2 information. Bids for Phase 2 are now under discussion.
- V. **Unfinished Business:**
  - 1) Christmas Bonuses have been distributed to teachers.
  - 2) Several teacher observations are still to be completed.
  - 3) The headliner and dents are to be repaired in the old Dodge Van.

**VI. New Business:**

1) CPRS Electronic Device Policy Draft will have a first reading next board meeting.

2) Motion made by Robert Gillam, seconded by Brad Hampton, motion passed unanimously to appoint Judi Faunce to fill the vacancy of Susan Simmons effective Jan. 1, 2020. Judi will be voted on at the annual meeting in April to continue as a Board Member.

**VII. Other Business: None at this time.**

**VIII. EXECUTIVE SESSION:**

The meeting closed at 8:45 with a prayer by Synthia DeBarthe

Respectfully submitted, by Synthia DeBarthe, Secretary