

BOARD OF TRUSTEES MEETING - PUBLIC

Monday, March 9, 2020, 7:04 pm

- I. The meeting was called to order by Tony Brown. Board members present were Tony Brown, Synthia DeBarthe, Jon Tandy, Judi Faunce, Joseph Alaniz, Robert Gillam, Brad Hampton and School Administrator, Dan Schoenemann.
- II. **Opening Prayer** was offered by Robert Gillam. The minutes from the Feb. 10th board meeting minutes were read and approved with one correction. **Board Devotions:** "Gift of Knowledge" was given by Jon Tandy.
- III. **PUBLIC INQUIRY AND COMMENT:** None at this time
- IV. **REPORTS OF OFFICERS, STANDING COMMITTEES & SPECIAL COMMITTEES:**
 - A. **Financial Report:**

The month of February saw a loss of \$14,345.96 thus making our year to date a loss of \$31,287.07. As in the previous months, the loss for the month and YTD are because of the downturn in general contributions and student assistance contributions. The monthly contributions were \$11,308.13 under budget and the student assistance was \$5,116.67 under budget. This is a total of \$16,424.80 under budget. If budget had been met on these two items we would have shown a profit of \$2,078.84 for the month. The annual contributions are \$10,220.85 and the student assistance YTD is \$28,617.70 under budget. We are running about \$26,000 behind last year on student assistance donations. If we were at budget on these contributions we would show a YTD profit of \$7,551.48. The bank balance as of February 29, 2020 was \$103,257.77.
 - B. **Building Maintenance:**
 1. The gym kitchen will need the refrigerator and range replaced before the beginning of the 2020-2021 school year.
 2. Roof repairs are still underway.
 3. The garage is scheduled to be cleaned out.
 - C. **Administration:**
 1. Student enrollment is 204.
 2. The Alumni Association is being organized by Elizabeth Postlethwait and Jeff Ohmer.
 3. Kindergarten enrollment expectation for the 2020 -2021 school year will be 21.
 4. Upcoming Preschool enrollment will offer both half-day and full day schedules.
 - D. **Building & Finance:**
 1. Chairs were delivered for the sanctuary.
 2. The Building Committee will meet to discuss the broader needs for building renovations.
 3. The Board discussed the final payment for the completion of light installations in the Sanctuary.
 - E. **Personnel & Curriculum:**

The annual administration surveys have been returned and are being reviewed.
 - F. **Policy & Uniform:**

We are continuing to look at how to meet the needs of both parents and students.
 - G. **Marketing:**

We are working to update and design flyers, booklets and informational materials as we move forward with advertisements for and about our school.
- V. **Unfinished Business:**
 1. A motion to approve the 2020-2021 budget was made by Jon Tandy and seconded by Robert Gillam. The motion passed unanimously.
 2. Board Nominations: Currently there are 3 positions that need to be filled.
 3. Waldo Restoration Branch has adopted a waiver/release of liability form in regards to gym use for any of its sponsored activities.
 4. 990 Forms have been completed and mailed.

5. Continuing to reach out to those who might have an interest in contributing to CPRS.
6. Dana Edwards was added immediately to our signature card. A motion to do this was made by Judi Faunce and seconded by Joseph Alaniz. This motion passed. Robert Gillam abstained from the vote.
7. Ann Taylor will be removed from our signature card as of July 31, 2020. A motion to do this was made by Joseph Alaniz and seconded by Jon Tandy. This motion passed. Robert Gillam abstained from the vote.

VI. New Business:

- 1) Teacher evaluations have been completed.
- 2) Administration is reviewing all policy handbooks.
- 3) Annual meeting and update of the TEALS information has begun.
- 4) Coronavirus contingency plans are being made.
- 5) We will be meeting with CPEF soon.

VII. Other Business: None at this time.

VIII. EXECUTIVE SESSION:

The meeting closed at 9:50 with a prayer by Brad Hampton

Respectfully submitted, by Synthia DeBarthe, Secretary