

## CPRS BOARD OF TRUSTEES MEETING – PUBLIC MINUTES

Monday, July 13, 2020 7:03 PM

- I. The meeting was called to order by President Tony Brown. Board members present were Tony Brown, Shawn Brewington, Joseph Alaniz, Jim Hobbs, Judi Faunce, Christy Schrunk and School Administrator Dan Schoenemann.
- II. The opening prayer was offered by Jim Hobbs. Dan Schoenemann brought the Board Devotions on the topic of “PRAY ABOUT EVERYTHING.” Dan brought us several key scriptures on PRAYER and admonished us to hunger after MIGHTY PRAYER as did Enos in the Book of Mormon. He reminded us of the commandments to pray in private and to pray in public; to pray in our heart and to pray vocally.
- III. Approval of the June 8, 2020 Minutes. Written copies were distributed and unanimously approved.
- IV. Public Inquiry – None at this time.
- V. Reports of Officers, Standing Committees & Special Committees
  - A. Financial Report:

The month of June saw a profit of \$62,964.62. Tuition and Fees include enrollment fees of \$22,575.00. The tuition assistance contributions were helped by a single donation of \$20,000. Our salaries and utilities were paid by the PPP loan. This included the 4% bonus. The amounts shown were taxes and utilities that could not be paid by the loan. The bank balance as of June 30, 2020, was \$198,567.84.
  - B. Building Maintenance

Dan S. stated that the teachers and staff at CPRS have really stepped up by doing a tremendous amount of volunteer work remodeling and renovating many classrooms, hallways, bathrooms and student service areas. Interns from the Book of Mormon Foundation will also be donating time and work in cleanup and touchup projects to ready our school for the coming year.
  - C. Administration

Student enrollment at present is 176 (94% of enrollment budgeted for 2020) for grades K-12. Enrollment in the preschool stands at 11 students. CPRS had budgeted for 180 and all indications are that we should exceed that number.
  - D. Building and Finance Committee

Sanctuary renovations are on hold.
  - E. Personnel & Curriculum Committee

No updates at this time.
  - F. Policy & Uniform Committee

The board policy Book was distributed to all members of this committee for them to read through prior to our next board meeting. If possible, they should meet before the August board meeting.
  - G. Marketing Committee

The tri-fold flyer was completed and distributed during meetings at Waldo this past week. It was passed around for the Board to see. It explained the phases with illustrations of the Sanctuary update project. It was very attractive and professionally done.
- VI. UNFINISHED BUSINESS
  - A. Baccalaureate/Graduation Programs
    1. Baccalaureate will be held in the Sanctuary at CPRS on Thursday, July 30th, 2020 at 7:00 PM. Bob Bobbitt will be the speaker. The program plans were discussed and Joseph Alaniz will provide the Invocation and Tony Brown will say the Benediction. All Board members are encouraged to attend.
    2. Graduation will be held on Saturday, August 1, 2020 at 3:00 PM. Sue Manning will be the speaker; Jim Hobbs will offer the Opening prayer and Brad Hampton will give the

Benediction. All board members will be on the rostrum and will participate in the reading of the graduate's names and accomplishments. Andrea Alaniz will lead the singing of the school song. Due to changing phases of Jackson Co health regulations further details will be forthcoming.

B. Fireworks Fundraiser Report

1. Dan Schoenemann opened our fundraiser with an inspiring tent blessing with all the volunteer setup crew present on June 22 prior to the arrival of the merchandise in the afternoon.
2. Under the expertise of Misty Dunning the majority of the product was organized, marked and made ready for sale the following day!
3. The Volunteer force this year was breathtaking as 75 families were represented in helping to man the registers, restock, greet, and work security. Sometimes whole families pitched in to help and each found the things they were best at and worked hard, shift after shift.
4. Nine days into the project the JC Health Dept mandated the wearing of masks inside the tent for workers and customers. People were pretty compliant, and we got through this unexpected hiccup and even added to our donation funds some sales of disposable masks by our greeters.
5. Very little merchandise had to be boxed up to return to the warehouse and we exceeded our goal selling \$122,180.63 worth of fireworks earning the school around \$22,210.00 before expenses.
6. The Faunces thank the school for trusting us with this important school fundraiser and thank all those parents, students, faculty, staff, alumni, past and present board members and supporters of CPRS for their volunteer hearts which made this project a success.

C. Paycheck Protection Program (PPP) Update

All documentation has been completed on our end and we are just in a holding pattern waiting on the government website to process.

D. School Startup

1. Procedures: The board was handed out a working document from our "Back To School Health Committee" of possible policies and procedures for discussion. D Schoenemann gave us a brief overview of the many considerations that are being made to safeguard our students and the CPRS community and the implications regarding compliance to county mandates. Pam Barrett heads this committee and is on the list to receive information from the county health department as they evolve.
2. Once the policy is completed a copy will be given to each family to read and sign a form saying that they have read it prior to the beginning of the school year. An Assumption of Risk Waiver may also be required.

E. Second Reading of handbook

1. Athletic Handbook: The second reading again involved some discussion concerning modesty and proper practice apparel. Jim Hobbs made a motion to accept the updated Athletic Handbook. It was seconded by Judi Faunce and the motion carried unanimously. Note: Tony suggested we speak to the athletic director to remind coaches to enforce the practice dress code in terms of modesty.
2. Faculty Handbook: After the second reading Joseph Alaniz moved to accept the Faculty Handbook changes and updates as noted. Shawn Brewington seconded the motion and some further discussion followed. The motion carried 5-1.
3. Parent/Student Handbook: Judi Faunce moved that we accept the Parent/Student Handbook as updated and discussed in the first reading. Her motion was seconded by Jim Hobbs. More discussion followed concerning the selling of drinks with caffeine in the

concession stand and the spelling out of modesty expectations more specifically. The motion passed 5-1.

- F. Waldo Gym Use  
Waldo gym use meeting TBD.

#### VII. NEW BUSINESS

- A. 990 Request – The government form that allows us to function as a tax exempt school is completed and is still being processed.
- B. Committee Assignments: Tony handed out cards to each member of the board with the following assignments:
  - 1. Building/Finance – Brad Hampton (Chair), Joseph Alaniz, Jim Hobbs
  - 2. Personnel/Curriculum – Joseph Alaniz (Chair), Shawn Brewington, Christy Schrunk
  - 3. Policy/Uniform – Judi Faunce (Chair), Shawn Brewington, Christy Schrunk
  - 4. Marketing – Joseph Alaniz (Chair), Judi Faunce, Brad Hampton
- C. Review Board roles and responsibilities: The board President, Tony Brown, handed out an overview of the roles and responsibilities of being a board member. He mentioned several key points that are crucial to its members to read and remember as we meet throughout our terms of service. He also pointed out some precautions and situations to avoid that were good reminders. The handout outline served as an orientation and review and does not replace the Board of Trustees Policy Book. We were advised to read it through on our own as well.
- D. Conflicts of Interests review: We were all handed a Conflict of Interest Policy to read, consider and sign to turn in for the records and our commitment.

#### VIII. EXECUTIVE SESSION

#### IX. Adjournment & Closing Prayer

- A. President Tony Brown closed the meeting by asking Shawn Brewington to offer the closing prayer. Meeting ended at 10:50 PM.
- B. The next regular meeting will be Monday, August 10, 2020 @ 7:00 PM.
- C. Joseph Alaniz will bring the Devotion. Topic: Pray about everything.