

# BOARD OF TRUSTEES MEETING - PUBLIC

Monday, April 13, 2020, 7:08 pm

- I. The meeting was called to order by Tony Brown. Board members present were Tony Brown, Synthia DeBarthe, Jon Tandy, Judi Faunce, Joseph Alaniz, Robert Gillam, Brad Hampton and School Administrator, Dan Schoenemann.
- II. **Opening Prayer** was offered by Jon Tandy. The minutes from the March 9th board meeting minutes were read and approved with one correction. **Board Devotions:** "Miracles" was given by Synthia DeBarthe.
- III. **PUBLIC INQUIRY AND COMMENT:** None at this time
- IV. **REPORTS OF OFFICERS, STANDING COMMITTEES & SPECIAL COMMITTEES:**
  - A. **Financial Report:**

The month of March saw a profit of \$4,533.87 thus making our year to date a loss of \$26,753.20. The contributions were \$9,000 over budget for the month and student assistance contributions were \$11,000 over budget. This is due to 2 factors: 1) matching funds drive 2) letters send out previously for tuition assistance which resulted in one sizable donation and a congregation paying for their students. Total contributions and student assistance donations were \$48,704.27. The facility expense was high because of the quarterly insurance payment. Lunchroom food costs were higher because of the extra week of ordering. The bank balance as of March 31, 2020 was \$98,386.50.
  - B. **Building Maintenance:**
    1. Ice maker has been fixed in the kitchen.
    2. Roof repairs were made over the music room.
    3. Refrigerator and oven needs to be replaced before the next school year starts.
  - C. **Administration:**
    1. Student enrollment is 204.
    2. Enrollment for the coming school year is now open.
    3. Kindergarten enrollment expectation for the 2020 -2021 school year will be 22.
    4. Online classes are going well.
  - D. **Building & Finance:**

No updates at this time.
  - E. **Personnel & Curriculum:**

The annual administration reviews have been reviewed and the feedback we received was good.
  - F. **Policy & Uniform:**

No updates at this time.
  - G. **Marketing:**
    1. Joint marketing meeting is planned with the building committee.
    2. Fireworks tent setup is on schedule. The new location will be in Susquehanna. The tent will be 20ft. longer this year as well. Left over inventory from last year's product is also being counted.
- V. **Unfinished Business:**
  1. Policy reviews for corrections in all handbooks are continuing.
  2. Board Nominations: We have one person who has expressed an interest to join the board. The board elections will be held June 14<sup>th</sup>. We are prayerful more people will choose to run.
  3. Waldo Restoration Branch has postponed the gym use meeting.
  4. On April 7, @7:00pm the CPRS Board had a video teleconference to discuss the SBA Program. Board members in attendance were Tony Brown, Jon Tandy, Brad Hampton, Synthia DeBarthe, Joseph Alaniz and School Administrator Dan Schoenemann. Mr. Schoenemann shared the details about the small business loan program. If the loan is used for payroll and utility expenses it would be 100% forgiven per the Coronavirus Aid, Relief and Economic Security Act (CARES Act). Synthia DeBarthe made a motion that Dan proceed with the completion of the application and submission to Commerce Bank. Brad Hampton seconded the motion. It passed unanimously.

**VI. New Business:**

1) Due to Covid-19 virus, all school functions have been cancelled and/or postponed. Because of this virus situation the board is supportive of the decisions that the administrator has made in regards to all activities for the safety of our students, faculty and parents.

2) A motion was made by Jon Tandy and seconded by Judi Faunce to shorten our school year to May 15. It passed unanimously.

**VII. Other Business: None at this time.**

**VIII. EXECUTIVE SESSION:**

The meeting closed at 9:10 with a prayer by Joe Alaniz      Respectfully submitted, by Synthia DeBarthe, Secretary